

BUIDHEANN TIGHEADAS LOCH AILLSE AGUS AN
EILEIN SGITHEANAICH
LOCHALSH AND SKYE HOUSING ASSOCIATION

**MINUTES of MEETING of MANAGEMENT COMMITTEE held on
Monday 12 September 2011 at 7.00 pm at Broadford Hotel,
Broadford, Isle of Skye**

PRESENT: Mr T Harvey (Vice-Chairperson)
Mr D MacKenzie (Treasurer)
Miss J MacPherson
Mrs P Walsh
Mr G Wight

IN ATTENDANCE: Mr L MacDonald (Chief Executive)
Mr I McIvor (Director of Development Services)

1. **APOLOGIES:**

Mr I MacLean (Chairperson), Mr R Johnston, Miss I Moore, Mr A MacCalman, Mr D Brown and Mrs S Crowe.

2. **MINUTES OF PREVIOUS MEETINGS**

Management Committee Meeting (08.08.2011)

The Minutes were moved for adoption by Mr G Wight seconded by Mr T Harvey and **approved** unanimously.

Policy Sub-Committee Meeting (30.08.2011)

The Minutes were held over for adoption until the next meeting and **noted** as a true record.

Progress Report from Previous Meeting

Members **noted** the report.

3. **CHIEF EXECUTIVE'S REPORT**

- Members **considered** and **advised** the Chief Executive that the Scottish Federation of Housing Associations should be the organisation to represent the Association's views on the Scottish Social Housing Charter and **agreed** that the Policy Sub-Committee should meet to consider the Regulation of Social Housing in Scotland – A Consultation.
- Members **noted** the remainder of the report.

ACTION:

- (i) *The Chief Executive to invite the Policy Sub-Committee to meet at a time and venue to be agreed.*

4. HOUSING SERVICES

(a) Housing Services Report

No report.

5. DEVELOPMENT SERVICES

(a) Development Services Report

- It was **agreed** that Committee Members should make contact with John Lamont, Development Officer, to make arrangements to view the Shared Equity flats at Home Farm, Portree and Ruairidh MacKinnon, Handyperson Co-ordinator, to view the Telecare Unit at Portree Hospital.
- It was **noted** that the Association's sign at Church Road, Kyle of Lochalsh had not been erected by the Contractor. The Director of Development Services agreed to remind the contractor to erect the sign immediately.
- The Director of Development Services **confirmed** that Tulloch Homes Express, the contractor at Broadford Phase 2A, had been requested to advise on remedial insulation works identified at Clobhsa nan Cuairidhean and Skylark Court and a response was awaited.
- Members **authorised** the submission of a bid to the Renewable Heat Premium Payment Social Housing Competition for the installation of a new Solar Thermal product (a Willis Solasyphon) and solar thermal panel in up to 90 Association properties with existing electric panel/storage heaters. If successful, the grant contribution would be 65% of the total costs up to a maximum grant amount of £175,000. The maximum financial contribution from the Association's Designated Reserves would be £94,230. It was further **agreed** that if the application is successful, the offer of grant could be accepted prior to the next Committee meeting.
- Members **noted** the remainder of the report.

ACTION:

- (i) *Erect sign at Church Road, Kyle of Lochalsh*
- (ii) *Submit bid to the Renewable Heat Premium Payment Social Housing Competition*

6. **FINANCE SERVICES**

(a) **Finance Services Report**

No report.

(b) **Recovery Action**

No report.

(c) **Bad Debts to be Written Off**

Members **considered** and **approved** the write-off and write-back schedule.

7. **HANDYPERSON SERVICES**

(a) **Handyperson Report**

No report.

8. **ENERGY ADVICE SERVICES**

(a) **Energy Advice Services Report**

No report.

9. **CORPORATE SERVICES**

(a) **E-Business Development Report**

No report.

(b) **Highland Housing Register : Allocations Monitoring Report 2010/2011**

- Members **noted** the 2010/2011 Highland Housing Register allocations monitoring information, **agreed** to extend the Downsizing Scheme for a further year. It was also **noted** that areas of policy had been identified for further investigation and that further reports on these will be brought to future Management Committee meetings.

(c) **Scottish Social Housing Charter**

- It was **noted** that this item had been dealt with under Agenda Item 3 : Chief Executive's Report.

(d) **Sponsorship Report**

- Members considered the two applications and confirmed their decisions as follows:-

Skye Emergency Services Association (Helipad): **requested** further information on other funders, insurance liability and statutory responsibility, for example, whether the NHS have a duty to maintain the helipad.

Dannsairean an Eilein Sgitheanaich: **authorised** the issue of a cheque in the sum of £100.

ACTION:

- (i) *Contact Skye Emergency Services Association (Helipad) for further information.*
- (ii) *Issue cheque for £100 to Dannsairean an Eilein Sgitheanaich..*

(e) Revised Business and Internal Management Plan 2011/2016

- Members **considered** the Revised Business and Internal Management Plan 2011/2016 and were advised by the Chief Executive that at the annual meeting with the Scottish Housing Regulator it had been confirmed that the Plan met the requirements of the Regulator and no substantive issues had been raised. Members **accepted** the recommendations of the Policy Sub-Committee to approve the Plan and to adopt Year One of the revised Financial Plan as the revised Budget for 2011/2012.
- The Vice-Chairperson congratulated the Policy Sub-Committee for an excellent piece of work on the substantial document.

10. MISCELLANEOUS CORRESPONDENCE

(a) Items of Consideration and Noting

Members **noted** the contents of this report.

(b) Other Items

No report.

11. AOCB

- There was no other competent business.

The meeting closed at 8.20 pm and went into Private Session.

Chairperson