

BUIDHEANN TIGHEADAS LOCH AILLSE AGUS AN
EILEIN SGITHEANAICH
LOCHALSH AND SKYE HOUSING ASSOCIATION

**MINUTES of MEETING of MANAGEMENT COMMITTEE held on
Monday 10 October 2011 at 7.00 pm at Morrison House,
Portree, Isle of Skye**

PRESENT: Mr I MacLean (Chairperson)
Mr T Harvey (Vice-Chairperson)
Mr D MacKenzie (Treasurer)
Miss J MacPherson
Mrs P Walsh
Mr G Wight
Mr R Johnston
Miss I Moore
Mr A MacCalman
Mr D Brown

IN ATTENDANCE: Mr L MacDonald (Chief Executive)
Mr I McIvor (Director of Development Services)

1. **APOLOGIES:**

Mrs S Crowe.

2. **MINUTES OF PREVIOUS MEETINGS**

Policy Sub-Committee Meeting (30.08.2011)

The Minutes were moved for adoption by Mr R Johnston, seconded by Mr G Wight and **approved** unanimously.

Management Committee Meeting (12.09.2011)

The Minutes were moved for adoption by Mr T Harvey seconded by Mrs P Walsh and **approved** unanimously.

Progress Report from Previous Meeting

Members **noted** the report.

Other Matters Arising

There were no other matters arising.

3. **CHIEF EXECUTIVE'S REPORT**

- Members **noted** the position on the Innovation and Investment Fund and, in particular, the approval of the bid for Dornie Phase 2.
- Members **noted** the remainder of the report.

4. **HOUSING SERVICES**

(a) **Housing Services Report**

Members **noted** the contents of the Report and praised the work in producing the clear and concise appendices.

5. **DEVELOPMENT SERVICES**

(a) **Development Services Report**

- It was **noted** that there were delays in starting the heating replacements in the Planned Maintenance programme. The Director of Development Services **agreed** to reconsider starting the works leading into winter and postpone until next Spring.
- Members **noted** the position with the defective/missing insulation at Home Farm, Portree, Phases 1, 2 and 3(a). All occupiers of the affected properties have been kept informed in writing that the Association continues to work with Robertson Construction to have the missing insulation installed by other contractors as a priority whilst negotiating a compensation package for occupiers for additional heating costs and disruption.
- Members **noted** the remainder of the report.

6. **FINANCE SERVICES**

(a) **Finance Services Report**

- Members **noted** the position regarding a Tenancy Sustainment Officer and the identification of action and support for vulnerable tenants.
- Members **noted** that the upgrade of Kypera systems went "live" on 27 September 2011.
- Members **noted** the remainder of the report.

(b) **Recovery Action**

Members **agreed** to defer case RA(87) until the next meeting.

ACTION:

- (i) *Provide details of case RA(87) for next Committee meeting.*

7. HANDYPERSON SERVICES

(a) Handyperson Report

- Members **noted** that over 200 cases had been completed during September 2011.
- Members **noted** the favourable comments received from the NHS Community Health Partnership General Manager and British Red Cross (Skye and Lochalsh Branch) in respect of the Handyperson Service.
- Members **noted** the Handyperson Services thanks and best wishes to Mr R Johnston following his retirement as Community Service Worker Supervisor.
- Members **noted** the remainder of the report.

8. ENERGY ADVICE SERVICES

(a) Energy Advice Services Report

- Members **noted** that the bid for the Renewable heat Premium Payment had been submitted but the announcement of successful applicants scheduled for late September/early October 2011 had not yet been made.
- Members **noted** that Lochalsh had been included in UHIS 2, the Universal Home Insulation Scheme, which operated in Skye and Raasay last financial year. It was **agreed** to include reference to UHIS 2 in the next Newsletter.
- Members **noted** the remainder of the report.

ACTION:

- (i) *Include UHIS 2 in next Newsletter.*

9. CORPORATE SERVICES

(a) E-Business Development Report

- Members **noted** that Fiona McAdam, the Housing Services Administrative Assistant (Temporary), commences on 11 October 2011.
- Members **noted** the remainder of the report.

10. MISCELLANEOUS CORRESPONDENCE

(a) Items of Consideration and Noting

Members **noted** the contents of this report.

(b) **Other Items**

No report.

11. **AOCB**

- A member noted that photographs of staff members had been removed from the Association's website. The Chief Executive reported that this action had been necessary as a consequence of inappropriate use of photographs by external web users. The use of pictures of Management Committee members will also now be reviewed. **Noted.**
- There was no other competent business.

The meeting closed at 8.00 pm and went into Private Session.

Chairperson