

HOUSING SERVICES
INFORMATION NOTE: Transfers

Transfers

If you want to keep us as your landlord you need to fill in a housing application form. Your application will be pointed in accordance with our Allocations Policy – Points System.

In accordance with our Allocations Policy, around 10% of our overall lets go to transfer applicants. If several of our tenants are on the transfer list, we will generally offer it to the person with the highest need.

If you have arrears of rent you will have to have kept to an arrangement to repay them for at least 3 months before we will offer you a transfer. If you have had other problems with keeping your tenancy agreement, we might want to make sure that everything is satisfactory before we offer you a transfer.

If you are offered a transfer we will visit your house and let you know about any repairs that will need to be done before we can relet the house. We will tell you if you are responsible for paying for any repairs, you must do all you are required before leaving the property. If repairs have not been done or not done satisfactorily, we will complete the repair and recharge you afterwards.
