MINUTES

LSHA BOARD - 09.09.24

Name:	Lochalsh and Skye Housing Association
Date:	Monday, 9 September 2024
Time:	2:30 pm to 3:05 pm (BST)
Location:	Default Location, Morrison House, Bayfield, Portree
Board Members:	Mr Ian Young (Chair), Mr David Clapham, Mrs Audrey Sinclair, Mr Robert Muir, Mr Iain Lewis, Ms Liz Williams, Mr Robin Nairn, Mrs Joanne Boulton
Attendees:	Graeme Coull, Jennifer MacInnes, Lowri Richards
Apologies:	Mr Gareth Morgan, Angus MacLennan

1. Opening Meeting

1.1 Welcome and Apologies

Ian Young welcomed Joanne to her first Board Meeting following her election at the AGM.

1.2 Election of Office Bearers

CE took the chair as in accordance with the Association's Rules following the AGM Office Bearers require to be elected.

Ms L Williams nominated Mr I Young to be re-elected as Chairperson and this was seconded by Mrs A Sinclair. This was **approved** unanimously. Mr R Muir then nominated Mr D Clapham as Vice Chair and this was seconded by Mr R Nairn and **approved** unanimously. It was agreed a second Vice Chair would be elected, David Clapham nominated Mr R Muir and Mr I Lewis seconded this and it was **approved** unanimously.

Mr D Clapham nominated Mr R Nairn as Chairperson of the Audit Finance and Risk Sub-Committee, this was seconded by Mrs A Sinclair and **approved** unanimously.

Mr I Young took back over chairing the meeting.

Ms L Williams nominated Mr I Young to be re-elected as Chairperso...

Ms L Williams nominated Mr I Young to be re-elected as Chairperson and this was seconded by Mrs A Sinclair.

Decision Date:	9 Sept 2024
Mover:	Ms Liz Williams
Seconder:	Mrs Audrey Sinclair
Outcome:	Approved

Mr R Muir then nominated Mr D Clapham as Vice Chair and this was ...

Mr R Muir then nominated Mr D Clapham as Vice Chair and this was seconded by Mr R Nairn and **approved** unanimously.

Decision Date:	9 Sept 2024
Mover:	Mr Robert Muir
Seconder:	Mr Robin Nairn
Outcome:	Approved

It was agreed a second Vice Chair would be elected, David Clapham...

It was agreed a second Vice Chair would be elected, David Clapham nominated Mr R Muir and Mr I Lewis seconded this and it was **approved** unanimously.

Decision Date:	9 Sept 2024
Mover:	Mr David Clapham
Seconder:	Mr Iain Lewis
Outcome:	Approved

Mr D Clapham nominated Mr R Nairn as Chairperson of the Audit Fin...

Mr D Clapham nominated Mr R Nairn as Chairperson of the Audit Finance and Risk Sub-Committee, this was seconded by Mrs A Sinclair and **approved** unanimously.

Decision Date:	9 Sept 2024
Mover:	Mr David Clapham
Seconder:	Mrs Audrey Sinclair
Outcome:	Approved

2. Declarations of Interest

2.1 Declarations of Interest

There were no new declarations of interest noted.

3. Minutes of Previous Meeting

3.1 Board Meeting LSHA - (26.08.24 - for approval)

The Minutes of the previous meeting held on Monday 26 August 2024...

The Minutes of the previous meeting held on Monday 26 August 2024 were proposed by Mr Iain Lewis, seconded by Mrs Audrey Sinclair and approved unanimously.

Decision Date:	9 Sept 2024
Mover:	Mr Iain Lewis
Seconder:	Mrs Audrey Sinclair
Outcome:	Approved

4. Decision Tracker

4.1 Decision Tracker

Noted.

5. Oversight Reports

5.1 North West Highland Community Enterprises - Appointment of Office Bearers

DoFCS provided the report, advising that following the resignation of Neil Clapperton as a Director and Lesley MacIntosh as Company Secretary, the Directors of NWHCE propose to appoint Lowri Elizabeth Richards to a dual role of Director and Company Secretary. He confirmed that there is no impediment in UK law which would prevent this dual role.

Members **approved** the proposal to appoint Lowri Elizabeth Richards as Director and Company Secretary to the Board of North West Highland Community Enterprises.

Members approved the proposal to appoint Lowri Elizabeth Richards...

Members **approved** the proposal to appoint Lowri Elizabeth Richards as Director and Company Secretary to the Board of North West Highland Community Enterprises.

Decision Date:	9 Sept 2024
Mover:	Mr Robert Muir
Seconder:	Ms Liz Williams
Outcome:	Approved

6. Other Matters Arising

6.1 Matters Arising

7. Confidential Matters

7.1 Minutes of previous Private Session meeting 26.08.2024

This was discussed confidentially.

7.2 Decision Tracker PS - from 26.08.24 Board

This was discussed confidentially.

8. Miscellaneous Correspondence

8.1 Miscellaneous Correspondence

9. A.O.C.B.

9.1 A.O.C.B.

9.2 Recruitment of AFR Member

Ms L Williams advised that she wished to resign from the AFR and with Mr J Watson resigning from the Board it is necessary to appoint a new member to the AFR sub-committee. Mrs A Sinclair advised that she would serve for another year.

Mr R Muir proposed Mr D Clapham to become a member of the AFR Sub-committee, this was seconded by Mrs L Williams.

Mr R Muir proposed Mr D Clapham to become a member of the AFR Sub...

Mr R Muir proposed Mr D Clapham to become a member of the AFR Sub-committee, this was seconded by Mrs L Williams and approved unanimously.

Decision Date:	9 Sept 2024
Mover:	Mr Robert Muir
Seconder:	Ms Liz Williams
Outcome:	Approved

Due to the resignation of Lesley MacIntosh as Company Secretary, Mr R Muir proposed that Lowri Richards become Company Secretary for Lochalsh and Skye Housing Association, this was seconded by Mr D Clapham and approved unanimously.

Due to the resignation of Lesley MacIntosh as Company Secretary, ...

Due to the resignation of Lesley MacIntosh as Company Secretary, Mr R Muir proposed that Lowri Richards become Company Secretary for Lochalsh and Skye Housing Association, this was seconded by Mr D Clapham and **approved** unanimously.

Decision Date:	9 Sept 2024
Mover:	Mr Robert Muir
Seconder:	Mr David Clapham
Outcome:	Approved

It was noted from the AGM that Mr R Liley, a previous Board Member expressed an interest in re-joining the Board and CE will contact him to discuss further.

Contact Roger Liley to discuss interest in re-joining the Board.

Contact Roger Liley to discuss interest in re-joining the Board.

Due Date:	13 Sept 2024
Owner:	Lowri Richards

10. Meeting Close

10.1 Close the meeting

Next meeting: Board Meeting 21 October 2024 - 21 Oct 2024, 2:00 pm

Signature: D. F. Clapham **Date:** 21/10/24