

AGENDA

LSHA BOARD 29.07.2024



Name:	Lochalsh and Skye Housing Association
Date:	Monday, 29 July 2024
Time:	2:00 pm to 4:00 pm (BST)
Location:	Default Location, Morrison House, Bayfield, Portree https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODE0ZGJmYTgtYjQ0Yy00ODNILWFkMTYtYmY4ZjExZTA5YmY0%40thread.v2/0?context=%7b%22Tid%22%3a%22c1dfd4a6-05a1-4c58-9b0a-bfad471351b3%22%2c%22Oid%22%3a%229f0d19d4-ac4e-447a-95de-caa728e8cb4b%22%7d
Board Members:	Mr Ian Young (Chair), Mrs Audrey Sinclair, Mr Robert Muir, Mr David Clapham, Ms Emma Johnston, Mr Iain Lewis, Mr John Watson, Ms Liz Williams, Mr Robin Nairn
Attendees:	Graeme Coull, Alastair MacGregor, Angus MacLennan, James Swinnerton, Jennifer MacInnes, Lowri Richards
Apologies:	Mr Gareth Morgan

1. Opening Meeting

1.1 Welcome and Apologies

For information

2. Declarations of Interest

2.1 Declarations of Interest

Board and Staff members are asked to consider whether they have an interest to declare in relation to any item on the agenda for this meeting. Anyone declaring an interest should indicate the nature of the interest at the meeting. Advice on this matter may be sought from the Chief Executive prior to the meeting taking place.

Supporting Documents:

2.1.a Interests Register

3. Staff Presentation

3.1 Care and Repair Service Update

For information

Presented by: John Lamont

4. Minutes of Previous Meeting

4.1 Board Meeting LSHA - (01.07.24- for approval)

For approval

Supporting Documents:

4.1.a 4.1 DRAFT Minutes in Review LSHA Board 01.07.24.pdf

5. Decision Tracker

5.1 Decision Tracker

Supporting Documents:

5.1.a 5.1 DECISIONS TRACKER Board 01.07.24.doc

6. Other Matters Arising

6.1 Matters Arising

7. Strategic & Decision Reports

7.1 Pilot Projects

Alastair MacGregor, Angus MacLennan

For decision. Paper to be issued on Wednesday.

8. Oversight Reports

8.1 Chief Executive's Report

Alastair MacGregor

For noting.

Supporting Documents:

8.1.a 8.1 CE Report.docx

8.1.b 8.1 (i) Governance Action Plan clean 2024_06_24.pdf

8.2 Asset Management Report FY24-25 - Quarter 1

Angus MacLennan

Supporting Documents:

8.2.a 8.2 Asset Management Report FY24 - 25 for Quarter 1.doc

8.2.b 8.2(i) Appendix 1 - Asset Management FY24 - FY25 Report - Q1 30-06-24.pdf

8.3 Development Report - 28.06.24

James Swinnerton

Supporting Documents:

8.3.a 8.3 Development Report 28.06.2024.docx

8.4 Annual Procurement Report

James Swinnerton

For information.

Supporting Documents:

8.4.a 8.4 Annual Procurement Report 2023-24.doc

8.5 Board Away Day - 16 September 2024

Alastair MacGregor

For discussion.

9. Confidential Matters

9.1 Minutes of previous Private Session meeting 01.07.2024

For review and approval

Supporting Documents:

9.1.a 9.1 Draft Private Section MINUTES of Board Meeting 01.07.24.doc

9.2 Decision Tracker - Private Section from 1 July 2024 Meeting

For information

Supporting Documents:

9.2.a 9.2 DECISIONS TRACKER PS Board 01.07.24.doc

9.3 Varragill House - Roof Tender Report

Alastair MacGregor

For decision.

Supporting Documents:

9.3.a 9.3 Draft Varragill Roof Tender Board Report.doc

9.3.b Appendix # 1 - 11 Varragill House Report by DoI (Roof Replacement) Portree 21.12.20.pdf

9.3.c Appendix # 2 - 18.01.2021 - Signed PS Mins - Agenda Item # 7.pdf

9.3.d Appendix # 3 - 21.12.2020 - Signed PS Mins - Agenda Item # 11.pdf

9.3.e Appendix # 4 - 19.07.2021 - Signed PS Mins - Agenda Item # 6.pdf

9.3.f Appendix # 5 - 27.06.2022 - Signed PS Mins - Agenda Item # 6.pdf

9.3.g Appendix # 6 - 28.06.2021 - Signed PS Mins - Agenda Item # 7.pdf

9.3.h Appendix # 7 - 11(i) Varragill House Roof Replacement - Front Elevation.pdf

9.3.i Appendix # 8 - 11(ii) Varragill House Roof Replacement - Rear Elevation Plan.pdf

9.3.j Appendix # 9 - Varragill House Storm Damage - Report By Storr Access 31-02-2022.pdf

9.4 CE and Board Consultancy Report

Alastair MacGregor

For decision

Supporting Documents:

9.4.a 9.4 CE and Board Consultancy Support.doc

9.5 Governance and Compliance Manager Report

Alastair MacGregor

For decision

Supporting Documents:

9.5.a 9.5 Governance and Compliance Manager Report.doc

9.5.b 9.5(i) DRAFT Governance and Compliance Officer Job Description.doc

9.6 Human Resources Manager Report

Alastair MacGregor

For Decision

Supporting Documents:

9.6.a 9.6 Human Resources Manager Report.docx

9.7 Bad Debt (Rent) Write Off Report

Graeme Coull

For Decision

Supporting Documents:

9.7.a 9.7 (Private Session) Bad Debts (Rent) Write Off 29 July 2024.docx

9.7.b 9.7 (i) Bad Debts Schedule 29 July 2024.docx

10. Miscellaneous Correspondence

10.1 Miscellaneous Correspondence

For information.

Supporting Documents:

10.1.a 10.1 EVH Monthly Report-July 2024 (Misc Corr).pdf

11. A.O.C.B.

11.1 A.O.C.B.

12. Meeting Close

12.1 Close the meeting

Next meeting: LSHA Board Meeting - 26 Aug 2024, 2:00 pm