

Lochalsh and Skye Housing Association provides good quality affordable housing solutions for those with a housing need in Skye and Lochalsh. We own and manage more than 800 properties and we have an active on-going development programme.



We now require a:-

## GOVERNANCE OFFICER

**Grade 7, Points 22 - 25**

**Salary Scale: £40,635 - £44,619**

The successful applicant will be a highly motivated and enthusiastic individual, capable of driving forward and implementing processes, which will support LSHA's governance, performance and communication functions.

In particular, you will:-

- Help deliver our statutory and regulatory governance functions and requirements to ensure compliance.
- Provide governance advice, support and training to Board Members and Staff.
- Develop and implement corporate governance policies.
- Nurture talent and development on our Board through appraisals, succession planning and recruitment and onboarding.
- Monitor and report on our performance and be part of a collaborative team to continuously improve.
- Have knowledge of Data Protection, F O I , social housing & factoring regulations and legislation.
- Provide administrative support to ensure Governing Body Meetings are compliant with legislation and company rules.
- Support our commitments to Equality, Diversity and Inclusion activities and data collection.
- Engage in good practice across the sector and help implement this within our organisation.

### Conditions of Service include:

- 35 hour working week
- 40 days annual leave
- Pension Scheme
- Open to flexible and hybrid working arrangements

**For further information and an Application Pack please contact:**

### Lochalsh and Skye Housing Association

Morrison House, Bayfield  
PORTREE, Isle of Skye, IV51 9EW

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**A Scottish Charity No. SC038019**

**Buidheann Tigheadas Loch Aillse agus an Eilein Sgitheanaich Ltd**

**Closing date for applications is 9.00am Monday 9<sup>th</sup> February with interviews to be held on Thursday 12<sup>th</sup> February**

We are an Equal Opportunities employer and are committed to interviewing all disabled applicants who meet the minimum criteria for this post.



